



TOWN OF GRAND ISLAND EMPLOYMENT APPLICATION

2255 Baseline Road, Grand Island, NY 14072
(716) 773-9600 Ext. 603 www.grandislandny.gov

Please print clearly and complete the entire form. Completed applications should be submitted to Grand Island Town Hall.

What position and/or department are you applying for? _____

What type of employment are you seeking?
(check all that apply)

- Full-Time Seasonal
- Part-Time Year-round

Applicant Information:

Last Name

First Name

Middle Initial

Current Address (Street Number and Name)

Apt Number

City or Town

State

Zip Code

Cellphone Number*

Home Phone Number

Email Address

*Do you give the Town permission to send you text messages regarding this application? Yes No

- Yes No Are you legally authorized to work in the United States?
- Yes No Do you have a NYS Issued Driver's License? If yes, what class? _____
- Yes No Were you referred by a current employee? If yes, who? _____

Education and Training History:

Name of High School: _____

Do you have a Diploma, Equivalency, or GED? Yes No If no, anticipated date: _____

Name of College, University, or Technical School: _____

Major Subject or Type of Course: _____

Did you graduate? Yes No Type of degree/certificate: _____

Name of College, University, or Technical School: _____

Major Subject or Type of Course: _____

Did you graduate? Yes No Type of degree/certificate: _____

Note: If offered employment, you may be subject to a pre-employment drug test and/or criminal background check, in compliance with Article 23-A of the New York Correction Law. If the position you are applying for requires a specialty license, certification, or educational background, you will be required to submit proof of such qualification prior to employment.

Please list any other specialty training, licenses, or certifications you have other than those noted above:

Employment History:

Please begin with your current or most recent employer. If more space is required, please feel free to attach additional pages or a professional resume, provided that the information requested below is included for each position you have held.

Dates of Employment		Name & Location of Employer	Supervisor's Name & Title
From Month & Year	To Month & Year		
Reason for Leaving:		Phone Number or Email Address of Employer:	
Job Title & Description of Duties:			

Dates of Employment		Name & Location of Employer	Supervisor's Name & Title
From Month & Year	To Month & Year		
Reason for Leaving:		Phone Number or Email Address of Employer:	
Job Title & Description of Duties:			

Dates of Employment		Name & Location of Employer	Supervisor's Name & Title
From Month & Year	To Month & Year		
Reason for Leaving:		Phone Number or Email Address of Employer:	
Job Title & Description of Duties:			

Dates of Employment		Name & Location of Employer	Supervisor's Name & Title
From Month & Year	To Month & Year		
Reason for Leaving:		Phone Number or Email Address of Employer:	
Job Title & Description of Duties:			

Please list any other volunteer, recreational, or community service experience which may be applicable to your application for employment with the Town:

Applicant Signature

Date Completed

***If you are applying for part-time / seasonal work, you must complete the next page and submit it with your application.

Applicant Name: _____ **Phone Number:** _____

Please indicate your availability. Check all that apply.

- Part-Time (max 19 hours per week) Seasonal (40 hours per week, max 5-month employment)
 Summer Only Winter Only Year-Round Availability
 Daytime Evenings Weekends Holidays
 Other (Explain) _____

COMPLETE FOR RECREATION DEPARTMENT SEASONAL/ PART-TIME POSITIONS ONLY

SPECIAL NOTE: To work for Grand Island Recreation Department, you must be at least 16 years old with valid working papers.

Please indicate which types of programs you are interested in:

- Youth Programs Adult Programs Community Center Rentals
 Adaptive Programs Special Events Lifeguard (certification required)

Please rate the categories below according to the rating scale provided. If you are offered employment, your skills and experience will be considered when determining your assignment.

- 1: You have **little or no** experience; you can assist with supervising this activity.
- 2: You have **some** experience; you can assist with instruction or lead parts of this activity under the direction of an instructor.
- 3: You have **abundant** experience from previous participation or teaching; you can instruct this activity with minimal supervision.

SPORTS

- Flag Football Basketball Baseball Soccer Softball
 Tennis Volleyball Pickleball Golf Kickball
 Hockey Swimming Fishing Kayaking Lacrosse
 Bowling Walking/Hiking Snowshoeing Other _____

FITNESS

- Zumba Martial Arts Tai Chi Kickboxing Pilates
 Yoga Other _____

PERFORMING & CREATIVE ARTS

- Youth Art Instruction Acting Directing Writing/Screenplay Magic
 Dance/Choreography Singing Musical Instruments (list) _____
 Other _____

HOBBY, SPECIAL INTEREST, CULINARY

- Crafts Drawing Painting Paper Mache Sculptures
 Stained Glass Floral Arrangements Home Décor Projects Baking Cooking
 Sewing Photography Woodworking Other _____

COMPLETE FOR HIGHWAY AND PARKS DEPARTMENT SEASONAL / PART-TIME POSITIONS ONLY

Do you have a CDL? No Yes, class _____ Airbrake endorsement? Yes No

Please list relevant experience including driving, equipment operation, landscaping, laboring duties, etc.:
